



**BURBANK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING**

Thursday, June 18, 2026

**Closed Session 5:00 PM**  
**Open Session 7:00 PM**  
**AMENDED**

District Office Boardroom  
1900 W Olive Avenue, Third Floor  
Burbank, California 91506

**AGENDA**

The entire agenda packet is available for review online at [www.burbankusd.org/boemeetings](http://www.burbankusd.org/boemeetings); at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

1.a NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: <https://forms.gle/XrYpZ7M2hMb1LJCS7> 3pm on Wednesday, June 3rd. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.

2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.

3. When it is time for a speaker to address the Board, the speaker's name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the five-minute (5) time limit has been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at [www.burbankusd.org/boemeetings](http://www.burbankusd.org/boemeetings)

5. If you would like to make a Public Comment and require Armenian, Spanish, or ASL translation, please email [stephaniebeauregard@burbankusd.org](mailto:stephaniebeauregard@burbankusd.org) prior to 3:00 p.m. the day before the meeting to receive a registration link.

## 2. REQUESTS TO ADDRESS THE BOARD

### 2.a Public Communications on Closed Session Agenda Items (In-Person Only)

An individual or group representative may address the Board of Education on any Closed Session agenda item by completing a white request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

### 2.b Staff Responses

### 2.c Board Members' Responses

## 3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

### 3.a Public Employee Appointment/Employment Pursuant to Government Code section 54957 Public Employee Appointment/Employment

Title: Director of Arts and CTE

### 3.b Conference with Legal Counsel Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9., 2 potential case.

## 4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

“We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandino Tataviam, and First Nations on which we are learning, educating, and living.”

## 5. REPORTING ON CLOSED SESSION

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions.

## 6. REQUEST TO ADDRESS THE BOARD

### 6.a Public Communications on Agenda Items and on Any Subject Within the Jurisdiction of the School Board

An individual or group representative may address the Board of Education on items on the agenda and on any subject within its jurisdiction by completing a white request card.

Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes total may be allotted to each speaker, except by unanimous consent of the Board of Education. The president of the Board of Education has the discretion to prioritize speakers with precedence given to students and employees. The Superintendent may refer the matter to the proper department for review.

6.b Superintendent's Comments

Oscar Macias, Interim Superintendent, will respond to public comment.

6.c Board Members' Responses

Board Members will respond to public comment.

7. REPORTS TO THE BOARD

7.a Report on the Education Protection Account (EPA) 2026-2027

Maricela Salinas, Director, Fiscal Services, will report on the Education Protection Account (EPA) 2026-27, as presented.

[Report on the Education Protection Account \(EPA\) 2026-2027 .pdf](#)

7.b 2026-2027 Budget Presentation

Marcela Salinas, Director, Fiscal Services, and Jason Hasty Interim Assistant Superintendent, Business Services will report on the District's 2026-2027 Proposed Budget, as presented.

[2026-2027 Budget Presentation.pdf](#)

8. PUBLIC HEARING

8.a Public Hearing on the 2026-2027 Local Control and Accountability Plan (LCAP)

The Board of Education will conduct a public hearing to receive input from any interested parties regarding the District's 2026-2027 Local Control and Accountability Plan (LCAP), which has been made available for public review prior to the Board meeting pursuant to Education Code Section 52062, as presented.

[Public Hearing LCAP 2026-27 061826.pdf](#)

8.b Public Hearing Proposed Budget 2026-27

The Board of Education will conduct a public hearing to receive input from any interested parties regarding the District's 2026-2027 Proposed Budget, which have been made available for public review prior to the Board meeting per Education Code Section 42103 and 42127, as presented.

[Public Hearing Proposed Budget 2026-27 .pdf](#)

9. NEW AND/OR UNFINISHED BUSINESS

9.a First Reading of the 2026-2027 Burbank Unified School District Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)

Peter Knapik, Assistant Superintendent, Educational Services, and Robyn Anders, Director of Instructional Technology & Accountability, will report on the 2026-2027 Burbank Unified School Districts Local Control and Accountability Plan (LCAP), as presented.

[LCAP First Reading 6.18.2026..pdf](#)

9.b Adoption of Resolution 52 Regarding the Education Protection Account (EPA) 2026-2027

Jason Hasty, Interim Assistant Superintendent, Business Services, recommends that the

Board of Education adopt Resolution 52 regarding the Education Protection Account (EPA) 2026-2027 for the portion of the state aid (Local Control Funding Formula (LCFF) Funds) identified as the EPA, be spent on the current costs of certificated teacher salaries and benefits, as presented.

[Adoption of Resolution 52 Regarding the Education Protection Account \(EPA\) 2026-2027.pdf](#)

- 9.c Adoption of Resolution 53 Resolution of the Governing Board of the Burbank Unified School District Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2026, 2027 and 2028, and Authorizing Execution and Delivery of Related Documents and Actions  
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education adopt Resolution 53 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, 2026, 2027 and 2028, and authorizing execution and delivery of related documents and actions, as presented.  
[Resolution 53 - Delinquent Tax 061826.pdf](#)
- 9.d Adoption of Resolution 54 - Requesting the Issuance of 2026-2027 Tax and Revenue Anticipation Notes for Cash Flow Purposes  
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education adopt Resolution 54 requesting the issuance of Burbank Unified School District 2026-2027 Tax and Revenue Anticipation Notes by the Board of Supervisors of the County of Los Angeles in an amount not to exceed \$20,000,000, and authorizing execution and delivery of related documents and actions, as presented.  
[Resolution 54 - Tax and Revenue Anticipation Note \(TRAN\) 061826.pdf](#)
- 9.e Adoption of Resolution 55 Authorizing the Establishment of Fund 17, Special Reserve Fund for Other Than Capital Outlay Projects  
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education adopt Resolution 55 authorizing the establishment of Fund 17, Special Reserve Fund for Other Than Capital Outlay Projects, and authorizing execution and delivery of related documents and actions, as presented.  
[Resolution 55 - Fund 17 061826.pdf](#)
- 9.f Ratification of Contract for Professional Payroll Services with Los Angeles County Office of Education  
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education ratify the contract for professional payroll services with the Los Angeles County Office of Education, effective November 1, 2025 through June 30, 2026, not to exceed \$30,000, and authorize the Superintendent or designee to execute the agreement pursuant to BUSD-AR 3314, as presented.  
[LACOE Fiscal Support Services 061826\\_Redacted.pdf](#)
- 9.g Approval of Amendment to the Professional Services Agreement with CCCEN Group LLC for Payroll Consulting Services  
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the amendment to the professional services agreement with CCCEN Group LLC for payroll consulting services, effective January 1, 2026 through June 30, 2026, increasing the agreement from \$75,000 to a revised amount not to exceed \$150,000, and

authorize the Superintendent or designee to execute the agreement pursuant to BUSD-AR 3314, as presented.

[Amendment CCCEN Agreement 061826.pdf](#)

10. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

10.a Approval of Minutes

[Minutes 5.21.26 UNOFFICIAL AM Amended.pdf](#)

10.b Authorization Year End Appropriation Transfers 2025-2026

Jason Hasty, Assistant Superintendent, Business Services recommends that the Board of Education authorize Appropriation Transfers for 2025-2026 as permitted in Education Code sections 42600 and 42601, as presented.

[Authorization Year End Appropriation Transfer 25-26.pdf](#)

10.c Approval of Authorization of Signatures

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the authorization of signatures, for the period of July 1, 2026 through June 30, 2027, as presented.

[Approval of Signatures 26-27 061826.pdf](#)

11. ADJOURNMENT